

In order to help stop the spread of the COVID-19 virus, the meeting of the Clayton City Council was held electronically. Chapter 21.8 of the Iowa Code does permit an electronic meeting where all members participate remotely when an in-person meeting is impossible or impractical. On March 19, 2020, Governor Reynolds issued a Proclamation of Disaster Emergency which included a suspension of Iowa laws that would prevent the use of electronic meetings or the limitation on the number of people present at an in-person meeting site. The agenda was posted more than 24 hours in advance to give instructions on how to participate in the meeting.

Call to Order: Mayor Basemann called the meeting to order with roll call at 6:00PM.

Council Attendance via Zoom: Present –Grunder, Staake

Council Attendance City Hall: Kuehl, Russett, Youngblut

Water Superintendent Bern addressed the Council by stating he has served Clayton for ~35 years, worked for a lot of good mayors and councils, and enjoyed his time in Clayton. COVID-19 delayed DNR testing with long waiting list that extended Jon's training from 6 months to 18 months. Jon is ready; he is well organized, extremely conscientious about his job, has hundreds of hours of volunteer time, and took on additional responsibilities. Jon handled the new format for the DNR inspection and met added requirements. Jon organized all past paperwork for DNR inspection. Jon is the 4th person Ted has trained. Jon is excellent, Ted is pleased that he is taking over and encourage council to stick to the agreement. Ted will retire at the end of January. Grunder asked if Jon should have a probationary period. Ted said no probation, Jon has more than adequate experience. Grunder suggested a 3-year probation period at of \$18/hr and finish at \$20/hr after probation and if the job had been posted in other places, more resumes may have been received. Kuehl stated that last time the position was posted, we only received one resume after 3 months of advertising, and the applicant declined the job. Mayor Basemann stated the job posting was done legally, town has invested in training Jon, and he lives in town. Ted stated that it has been a pleasure to work for Clayton. Mayor Basemann presented Ted with a Certificate of Appreciation for his years of service.

The public hearing for Disposition of Interest in Real property was opened. No public comments. Public hearing closed. Kuehl proposed selling only ½ of the property because the city uses the area for snow storage, there are water lines, a culvert that needs repair that is essential for stormwater, and public parking. There was discussion about snow removal. Mayor Basemann discussed with McLane, who would agree to purchase ½. Motion by Russett, second by Youngblut to prepare a Resolution to sell ½ of the property for consideration in February. Roll call vote. Ayes: Kuehl, Russett, Youngblut, Staake. Nays: Grunder.

After clarification of legal fees, motion by Russett, second by Staake to approve the consent agenda to include: Agenda, 12-18-20 minutes, December Treasurer's Report, Budget Report, Water Superintendent Activity report, Clerk Activity report and Bills and Claims from 12/22/2020 – 1/18/21. Roll call vote, all ayes, motion carried.

	Revenues	Expenditures
General Fund	\$ 1605.31	\$ 7414.91
Cemetery	\$ 19.86	
Road Use Tax	\$ 379.69	
Local Options Tax	\$ 335.66	
Water	\$ 450.00	\$ 2802.50
Total	\$ 2790.34	\$ 10,217.41

Bills and Claims from December 22, 2020 - January 18, 2021

		Fund	Amount
IPERS	Iowa Retirement	GW	\$159.67
Iowa Dept of Revenue	4th Qtr Water Excise Tax	W	471.60
Iowa Dept of Revenue	4th Qtr Withholding Tax	W	3.00
Internal Revenue Service	4th Qtr Payroll Tax	GW	550.56

Allamakee- Clayton Electric Coop	Electric	GW	\$530.94
Alpine Communications	Phone/Internet	GW	\$86.64
Bob Creery	4 weeks x \$50 = \$200 gross	W	\$172.12
Bonnie Basemann	16.5 Hrs x \$14 = \$231 gross + postage \$55	GW	\$253.80
Ted Berns	11 hrs \$33= \$363 gross, 154 miles, Dec postage	W	\$424.99
Hawkeye Sanitation	Solid Waste Contract	GW	\$497.40
Hawkins, Inc	Water Chemicals	W	\$79.96
Jon Russett	Jan Sample Postage & 12 Miles	W	\$33.07
Keystone Laboratories, Inc	Water Testing	W	\$12.50
Schuster & Mick	Legal Fees: Hurd St. \$476, Main \$276	W	\$723.00
Three Rivers FS	Propane - City Hall & Water Dept	GW	\$417.36
Total Bills & Claims			\$4,416.61

Council reviewed tax levy for FY21/22. Motion by Russett, second by Youngblut to set a public hearing for February 15, 2021 at 6:00PM with proposed maximum property tax revenue of \$40,562 at a rate of \$5.65819. Roll call vote; all ayes; motion carried.

No closed session was held.

Council received one resume from Jon Russett for the water superintendent position. There was discussion on wage and number of hours. Motion by Youngblut, second by Staaake to offer Jon Russett the water superintendent position for \$20/hr. to work no more than 20 hours per month. Roll call vote: Ayes: Kuehl, Staaake, Youngblut. Nays: Grunder. Abstain: Russett. Motion carried.

Motion by Kuehl, second by Youngblut to fill council vacancy by appointment and accept letters of interest until March 1st, 2021 at 5:00PM for consideration at the March 15, 2021 council meeting. Roll call vote. Ayes: Kuehl, Grunder, Staaake, Youngblut. Abstain: Russett. Motion carried.

Motion by Staaake, second by Youngblut to approve Resolution 2021-01 designating Kuehl, Grunder, & Clerk Basemann as authorized signers at Fidelity Bank and Trust. Roll call vote. Ayes: Grunder, Staaake, Youngblut. Nays: Kuehl Abstain: Russett. Motion carried.

Motion by Staaake, second by Youngblut to approve Resolution 2021-02 designating Kuehl, Grunder, & Clerk Basemann as authorized signers at Central State Bank. Roll call vote. Ayes: Grunder, Staaake, Youngblut. Nays: Kuehl Abstain: Russett. Motion carried.

Mayor Report: Welcomed Jon Russett as water superintendent and appreciate his tenacity and believes that he is the right man for the job who will do good things for the town and people who live here, and thanked him for his service on council.

Meeting Adjournment: Motion to adjourn by Youngblut, second by Kuehl. All ayes; motion carried.

Time: 6:47 P.M.

Next regular meeting will be February 15, 2021 at 6:00 P.M.

ATTEST:

Max Basemann, Mayor

Bonnie Basemann, City Clerk