

**Regular Meeting**  
**Minutes**

**City of Clayton, Iowa**  
**Council Chambers**

**April 19, 2021**  
**6:00 P.M.**

*In order to help stop the spread of the COVID-19 virus, the meeting of the Clayton City Council was held electronically. Chapter 21.8 of the Iowa Code does permit an electronic meeting where all members participate remotely when an in-person meeting is impossible or impractical. The agenda was posted more than 24 hours in advance to give instructions on how to participate in the meeting.*

**Call to Order:** Mayor Basemann called the meeting to order with roll call at 6:00PM.

**Council Attendance via Zoom:** Present –Grunder, Staake **Council Attendance City Hall:** Kuehl, Schultz, Youngblut

A separate vote was taken for each Consent Agenda item. Motion by Youngblut, second by Kuehl to approve the agenda. Roll call vote, all ayes, motion carried. Motion by Staake, second by Youngblut to approve minutes from 3/15/21 and 3/18/21. Roll call vote, all ayes, motion carried. Motion by Grunder, second by Schultz to approve March treasurer and budget reports. Roll call vote, all ayes, motion carried. The water superintendent report was discussed because of a question on .17 hour more than the 20/mo. council approved and clarification on mileage. Mayor provided clarification of items of concern. Motion by Youngblut, second by Kuehl to approve the water superintendent report but future reports include description of miles and that prior approval of excess hours be obtained. Roll call vote, all ayes, motion carried. There was question about the invoice from Brandel Landscape for the amount charged for dethatching the park. Council reviewed the landscape contract and past invoices and request that future invoices include number of hours worked rather than just a total. Motion by Staake, second by Grunder to approve bills & claims as submitted from 3/16/21 – 4/19/21. Roll call vote. Ayes: Grunder, Kuehl, Schultz, Staake Nays: Youngblut. Motion carried. Motion by Grunder, second by Staake to approve Clerk Activity report. Roll call vote, all ayes, motion carried.

	<b>Revenues</b>	<b>Expenditures</b>
General Fund	\$ 4,250.06	\$ 2,472.80
Cemetery	\$ 37.07	
Road Use Tax	\$ 134.01	\$ 510.00
Local Options Tax	\$ 564.82	
Water	\$ 462.77	\$ 1,711.19
<b>Total</b>	<b>\$ 5,448.73</b>	<b>\$ 4,693.99</b>

**Bills and Claims from March 16, 2021- April 19, 2021**

		<b>Fund</b>	<b>Amount</b>
IPERS	Iowa Retirement	GW	\$126.39
Iowa Dept of Revenue	1st Qtr Water Excise Tax	W	468.00
US Postal Service	Postage	GW	55.00
Internal Revenue Service	1st Qtr Payroll Tax Due	GW	417.18
Allamakee- Clayton Electric Coop	Electric	GW	\$512.21
Alpine Communications	Phone/Internet	GW	\$88.74
Bob Creery	5 weeks x \$50 = \$250 gross	W	\$215.14
Bonnie Basemann	18.5 Hrs x \$14 = \$259 gross + mileage	GW	\$248.16
Jon Russett	20.17hrs x 20 = \$403.4 gross + 126 miles, postage	W	\$535.05
Brandel Lawn & Landscape	Dethatch Park for Easter	G	\$140.00
Chris Youngblut	snowplowing 2X 3/15	G	\$340.00
Hawkeye Sanitation	Solid Waste Contract	GW	\$497.40
Max Basemann	paint for speed bumps, trash can, light bulb	G	\$73.73
Keystone Laboratories	Water Testing	W	\$38.40
Three Rivers FS	LP Tank rent	W	\$35.00
Shuster & Mick	Legal Fees	G	\$32.50
<b>Total Bills &amp; Claims</b>			<b>\$3,822.90</b>

The city received a written request that council reconsider the vote taken in February regarding Mr. Youngblut's request to pay one water bill. The validity of the vote was questioned. Clerk Basemann explained voting procedures for motions, resolutions, and ordinances. There was review of the Code for water billing to include the differences between secondary buildings and primary residences. After discussion, Council members were not inclined to change the February vote. No other action required.

The culverts are in need of maintenance. The railroad will be contacted and the street committee will review during the spring street assessment to report next month.

The fire department was not able to get the water pump to work the last 2 times they have responded to Clayton. Mayor will discuss city concerns with the Fire Chief.

Dog Ordinance was reviewed for annual reminder that at large dogs are prohibited and must be under owners' control, and to please pick up dog waste.

The survey and legal description for the ½ of Main St has been received and a majority of council is willing to move forward with disposal. At 6:52PM, motion by Kuehl, second by Staake to go into closed session per Iowa Code Section 21.5(i)(j) to discuss the sale of particular real estate only where premature disclosure could reasonably be expected to reduce the price the governmental body would receive for that property. Roll call vote, all ayes, motion carried. Regular session resumed at 7:00PM. Motion by Youngblut, second by Staake to approve Resolution 2021-06 to set a public hearing for May 17, 2021 at 6:00PM to sell Lot A of Main St to Matt McLane for \$2500. Roll call vote, all ayes, motion carried.

Mayor reported that projects delayed last year are getting finished, welcomed Toni Schultz to council, and stated that the new flag brackets/poles will be no cost to the city because of donations received.

Motion by Kuehl, second by Youngblut to adjourn at 7:04PM. Roll call vote, all ayes, motion carried.

Next regular meeting will be May 17, 2021 at 6:00 P.M.

ATTEST:

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Max Basemann, Mayor

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Bonnie Basemann, City Clerk