

Regular Meeting
Minutes

City of Clayton, Iowa
Council Chambers

May 17, 2021
6:00 P.M.

In order to help stop the spread of the COVID-19 virus, the meeting of the Clayton City Council was held electronically. Chapter 21.8 of the Iowa Code does permit an electronic meeting where all members participate remotely when an in-person meeting is impossible or impractical. The agenda was posted more than 24 hours in advance to give instructions on how to participate in the meeting.

Call to Order: Mayor Basemann called the meeting to order with roll call at 6:00PM.

Council Attendance via Zoom: Grunder **Council Attendance City Hall:** Kuehl, Schultz, Staake, Youngblut, Clerk Basemann

Mayor Basemann opened the public hearing regarding the proposed sale of Lot A of Main St. to Matt McLane. No comments received. Public Hearing closed. Motion by Staake, second by Grunder to approve Resolution 2021-07 authorizing disposal of interest in certain real estate. Roll call vote, all ayes, motion carried. Motion by Youngblut, second by Schultz to approve the consent agenda to include the agenda, minutes from 04-19-21 meeting, bills and claims from 4/20/21-5/17/21, April Treasurer and Budget reports, Water Superintendent Activity report, and Clerk activity report. Roll call vote, all ayes, motion carried.

	Revenues	Expenditures
General Fund	\$ 13,863.50	\$ 1,305.77
Cemetery	\$ 254.82	
Road Use Tax	\$ 832.02	\$ 393.45
Local Options Tax	\$ 282.41	
Water	\$ 7,298.08	\$ 1,255.13
Total	\$ 22,530.83	\$ 2,954.35

Bills and Claims from April 20 - May 17, 2021

		Fund	Amount
IPERS	Iowa Retirement	GW	\$143.52
Allamakee- Clayton Electric Coop	Electric	GW	\$500.69
Alpine Communications	Phone/Internet	GW	\$87.19
Bob Creery	4 weeks x \$50 = \$200 gross	W	\$172.12
Bonnie Basemann	16.5 hrs. x \$14 = \$231gross + water supplies	GW	\$217.24
Jon Russett	18.5 hrs. x 20 = \$370 gross + 25 miles, postage	W	\$385.15
Brandel Lawn & Landscape	4/22 mowing	G	\$150.00
Garnavillo Fire	2nd 1/2 payment due	G	\$1,417.94
Hach Company	Water Supplies	W	\$168.53
Hawkeye Sanitation	Solid Waste Contract	GW	\$497.40
Hawkins, Inc	Water Chemicals	W	\$185.95
Max Basemann	Bathroom project	G	\$486.19
Keystone Laboratories	Water Testing	W	\$38.40
NEIRL	Annual Member Dues	G	\$10.00

Total Bills & Claims

\$4,460.32

Jon Russett, water superintendent, provided an estimate to replace failed light fixtures at the pump house. Two out of three have failed, with the last working light flickering. The ventilation fan has also failed. The fan is required for employee safety with storage of chemicals in the building. Motion by Staake, second by Kuehl to approve estimate from Electri-Tek of \$1450 to install lights (\$375), ventilation fan (\$875), and outside plugs (up to \$200). Roll call vote, all ayes, motion carried. Russett discussed other projects that will require hours in excess of the approved 20 hours/month and discussed the bacti-sample plan update process. After lengthy discussion, no formal action was taken, council agreed that the mayor could approve additional hours as needed for special projects.

Mr. Klingman submitted a building permit application to replace stairs with a ramp to the backdoor. Motion by Youngblut, second by Staake to approve the application as submitted. Roll call vote, all ayes, motion carried.

2 building permits issued in June 2020 are set to expire before the June meeting. Motion by Youngblut, second by Staake to grant a 1-year extension to Schultz building permit due to delays in 2020 from Covid-19. Roll call vote, all ayes, motion carried. Motion by Youngblut, second by Schultz to grant a 1-year extension to Neal building permit due to delays in 2020 from Covid-19. Roll call vote, all ayes, motion carried.

Street Committee identified a few potholes that could be repaired with street patch and that funds should be spent on repairing the culvert by the Lighthouse and to open the culvert on N. Front street. Street Committee will get estimates for culvert maintenance.

Council will review the employee handbook and job descriptions for discussion next month.

Soo Green Franchise agreement will need review by the city attorney.

The City Attorney has received unauthorized calls from council members and would like to remind Council that the standard procedure for Clayton allows only the Mayor or City Clerk to contact the city attorney.

Mayor reported Garnavillo Booster club is looking for parade participants for the July 3rd parade and are celebrating 175th anniversary for the name Garnavillo. The mayor thanked Erger's for the free library on Main St.

Motion by Kuehl, second by Staake to adjourn at 7:15PM. Roll call vote, all ayes, motion carried.

Next regular meeting will be June 21, 2021 at 6:00 P.M.

ATTEST:

Max Basemann, Mayor

Bonnie Basemann, City Clerk