

Call to Order: Mayor Basemann called the meeting to order with roll call at 6:00PM and the pledge of allegiance.

Council Attendance: Grunder, Kuehl, Staake, Youngblut **Absent:** Schultz

Others present: Clerk Basemann, Zetta Hart, Wade Berns, and Karen Erger (via Zoom)

Mayor opened the public hearing for the proposed water rate ordinance. Hart inquired about status of meetings with Garnavillo. Conversations between clerks are ongoing. Youngblut inquired about another potential water superintendent that Mick Frye mentioned. Mayor Basemann met him at the water tower to see our system and he would be willing to come to Clayton 2 days/week. Our permit requires water is tested daily. Youngblut stated that Bob could do the other 5 days. The potential person did not want to perform daily maintenance, hydrant flushing, etc. Youngblut stated there are other towns in the state that are non-compliant and if it costs less, it's would be okay to be non-compliant. Mayor Basemann did not think it would be okay to operate this way and stated rates should have increased sooner for maintenance and improvements. Youngblut stated a person could train as water superintendent under Garnavillo's permit and Wade Berns offered to help with testing 2 days per week. Youngblut stated that other council members need to be present for meetings, not just Mayor, and indicated the Mayor is mis-representing the town. Clayton Council members will attend the September Garnavillo Council meeting. There was discussion on water superintendent duties, responsibilities, and current permit requirements. Hart inquired about the reduced revenue the last few years. Clerk Basemann reported that Claytonian, Grunder, Youngblut have been granted discounts, and 2 homes have been demolished and removed. Motion by Grunder, second by Staake to approve the first reading of Ordinance 104 to increase the residential rate from \$30/ mo. to \$35/mo. and the non-residential rate from \$90/mo. to \$105/mo. effective on the 2021 3rd quarter billing. Roll call vote, all ayes, motion carried.

Grunder requested edits to the July minutes regarding her building project. Clerk explained that there is no separate discussion of consent agenda items unless a request is made prior to the meeting. Motion by Grunder, second by Staake to approve the consent agenda, with the exception of the minutes from 7/16/21, but to include the agenda, bills and claims from 7/19/21 – 8/16/21, July Treasurer and Budget reports, and Clerk activity report. Roll call vote, all ayes, motion carried.

	Revenues	Expenditures
General Fund	\$ 3,949.91	\$ 2,528.96
Cemetery	\$ 2.32	
Road Use Tax	\$ 484.30	
Local Options Tax	\$ 331.39	
Water	\$ 7,569.35	\$ 6,355.34
Total	\$ 12,337.27	\$ 8,884.30

Bills and Claims from July 20 - August 16, 2021

		Fund	Amount
IPERS	Iowa Retirement	GW	\$72.75
ACREC	Electric	GW	525.34
Alpine Communications	Telephone	GW	86.64
Bonnie Basemann	20.25 Hrs. @ \$16, Annual Web Page	GW	419.17
Robert Creery	4 weeks x \$50 = \$200 gross	W	172.12
Brandel Lawn & Landscape, LLC	mowing 7/8,7/21, 7/15(creek only)	GW	325.00
Hawkeye Sanitation, Inc.	Solid Waste Contract	GW	1,326.40
Hawkins, Inc	Water Chemicals	W	169.69

Keystone Laboratories, Inc	Water Testing	W	32.80
Iowa One Call	Utility Locates	W	10.80
Total Bills & Claims			\$3,140.71

Upon Council request, the Clerk found that the building permit for Grunders project was issued in 1998. The project was not finished, the permit expired, no proof of extension was found, and a new permit is required. Grunder received several emails from council, clerk, and citizens encouraging her to submit an application. Council action for building permit violations could be nuisance abatement procedures or municipal infraction charges. Grunder reported that her attorney told her not to respond to emails and questioned why a previous city employee was able to complete a project without a permit. City Hall was not aware of, and no reports of this non-compliant project were ever reported. Staake requests that Grunder, as a council member, do the right thing and submit an application. Clerk was frustrated that the city would have to spend tax payers dollars on attorney fees because Grunder would not submit a \$20 building permit application, then submitted her letter of resignation and left the meeting. Additional discussion took place as to the competency of the mayor and clerk, whether the project is new construction, unfinished, or changes the footprint. Youngblut suggested that end of year inspections be completed for projects. Grunder stated this is the first meeting she was told she needed a permit. Motion by Staake, second by Youngblut to table the issue until Grunder has time to submit a building permit application. Roll call vote, all ayes, motion carried.

The mayor negotiated with PeopleServices and proposed that if the city did testing one more day a week, the fee can be reduced by \$300/month. Kuehl and Staake have agreed to train and help with water testing for the additional day. Motion by Youngblut, second by Kuehl to approve the PeopleServices contract revision for a monthly fee of \$2354 beginning September 2021.

Motion by Youngblut, second by Staake to approve September payment to PeopleServices of \$2354 per the approved contract. Roll call vote, all ayes, motion carried.

Motion by Grunder, second by Youngblut to approve Resolution 2021-11 to approve the 2020.2021 Annual Financial Report. Roll call vote, all ayes, motion carried.

Mayor reported that Peace Lutheran Church is hosting a Clayton County Food Drive on Sat. Sept. 4. Food will be picked up in your driveway beginning 9AM. Thank you to Dennis Reglin for a \$100 annual donation for flowers.

Motion by Kuehl, second by Staake to adjourn at 6:48 PM. All ayes, motion carried.

Next regular meeting will be September 20, 2021 at 6:00 P.M.

ATTEST:

Max Basemann, Mayor

Bonnie Basemann, City Clerk